

# City of Shawnee

## Application for Issuance of Private Activity Revenue Bonds

- Industrial Revenue Bonds (Taxable)  
 Industrial Revenue Bonds (Non-taxable)  
 Refunding Revenue Bonds

- Multifamily Revenue Bonds  
 Educational Revenue Bonds  
 Other \_\_\_\_\_

### I. GENERAL INFORMATION

NAME OF APPLICANT FIRM

DATE OF REQUEST

FIRM ADDRESS

PHONE NUMBER

FAX NUMBER

CONTACT PERSON/TITLE

PHONE NUMBER

FAX NUMBER

#### *Names and Addresses of Other Contacts:*

NAME

ADDRESS

PHONE

FAX

NAME

ADDRESS

PHONE

FAX

NAME

ADDRESS

PHONE

FAX

#### *Names and addresses of the principal owners, officers and directors of the firm requesting the Industrial Revenue Bonds:*

NAME

TITLE

ADDRESS

NAME

TITLE

ADDRESS

NAME

TITLE

ADDRESS

NAME

TITLE

ADDRESS

NAME

TITLE

ADDRESS

APPLICANT'S ATTORNEY

PHONE NUMBER

FAX NUMBER

APPLICANT'S UNDERWRITER (OR PURCHASER)

PHONE NUMBER

FAX NUMBER

CONTACT PERSON

ADDRESS



**II. NATURE OF PROJECT FINANCING**  
**(CONTINUED)**

11. Anticipated Source and use of project financing (continued)

Uses:

Land Cost	\$ _____
Construction Costs	_____
Machinery/Equipment	_____
Cost of Issuance (specify)	_____
_____	_____
_____	_____
_____	_____
Capitalized Interest	_____
Debt Service Reserve Fund	_____
Underwriting Fee	_____
Other	_____
TOTAL =	\$ _____

12. Please indicated proposed Trustee: \_\_\_\_\_

**III. REFUNDING/REFINANCING**

**(FILL OUT THIS SECTION IF TRANSACTION IS A REFUNDING OF AN EXISTING BOND ISSUE)**

1. Which form of refunding is proposed?

a)  Advance Refunding

b)  Current Refunding

2. Current Principal Outstanding \$ \_\_\_\_\_

3. Purpose of Refunding:

Interest Savings (attach proposed savings schedule)

Extend or Shorten Repayment (attach debt service schedule)

Change Indenture Covenants (specify)

Other (Specify) \_\_\_\_\_

4. Was the City of Shawnee the original Issuer?  Yes  No

Original Date of Issue: \_\_\_\_\_



**IV. PROPOSED USE**

1. Location of the proposed facility: \_\_\_\_\_
2. Size of the proposed facility (include size of building and amount of real property): \_\_\_\_\_  
\_\_\_\_\_
3. Name the Architect and Contractor if designated (name, address and phone).  
\_\_\_\_\_  
\_\_\_\_\_
4. What business is proposed by the Applicant at this location? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. List the products or services to be rendered. (Include details of the nature and scope of the operation of the business): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. What percentage of the facility will be occupied by the Applicant? (If less than 100%, please specify other occupants): \_\_\_\_\_
7. Describe type of building construction proposed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Current zoning: \_\_\_\_\_
9. Anticipated date of completion: \_\_\_\_\_

**V. ORGANIZATIONAL**

1. Describe the organizational structure of the firm (proprietorship, partnership, subsidiary, corporation, not-for-profit, etc.) \_\_\_\_\_  
\_\_\_\_\_

2. Is the applicant's stock publicly held? \_\_\_\_\_

If so, which stock exchange? \_\_\_\_\_

3. In what state is the applicant incorporated? \_\_\_\_\_

4. Date of incorporation? \_\_\_\_\_

5. Indicate applicant's principal bank? \_\_\_\_\_

6. Which CPA firm does the accounting/audit? \_\_\_\_\_

CONTACT PERSON

ADDRESS

TELEPHONE/FAX

7. Please indicate what company will be performing the environmental audit. \_\_\_\_\_  
\_\_\_\_\_

CONTACT PERSON

ADDRESS

TELEPHONE/FAX

8. Describe any pending or threatened litigation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Total employment of applicant: \_\_\_\_\_

10. How many locations does applicant currently have? \_\_\_\_\_

List Locations:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VI. MARKETING OF THE BONDS**

1. Has the applicant retained a financial advisor, instead of or in addition to an underwriter?

\_\_\_\_\_ CONTACT PERSON

If so, please indicate: \_\_\_\_\_

COMPANY

TELEPHONE/FAX

ADDRESS

CITY/STATE

ZIP

2. Please indicate the proposed marketing arrangement:

Retail public offering

Institutional offering

Private placement

Applicant purchases issue (indicate \_\_\_\_%)

Other: (Please describe) \_\_\_\_\_

3. Proposed date of issue: \_\_\_\_\_

4. Proposed date of offering: \_\_\_\_\_

5. Proposed date of closing: \_\_\_\_\_

6. Is the issue to be sold interstate or intrastate? \_\_\_\_\_

7. If other underwriters are going to participate in the offering please list:

Company

Principal Location

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**VII. MEASURE OF ECONOMIC GROWTH AND BENEFIT**

1. Number of expected new additional employees to be hired at this site:

	Year 1	Year 2	Year 3
Professional	_____	_____	_____
Technical	_____	_____	_____
Clerical	_____	_____	_____
Laborers	_____	_____	_____

2. Please indicate any notable characteristics of the employees for this facility:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Describe the economic benefits to the City's economy if the transaction is completed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VIII. POTENTIAL CONFLICTS**

1. Is any current owner, officer or director on the City Council either employed by applicant or hold an ownership interest in applicant's firm? If so, please identify the individual and the nature of the relationship.

\_\_\_\_\_  
\_\_\_\_\_

2. Please describe any other know circumstances that would create a conflict of interest.

\_\_\_\_\_  
\_\_\_\_\_

**PLEASE NOTE:** Any potential conflicts as disclosed above do not necessarily negate the approval of the Issue, but are pertinent for determining those conflicts for the purpose of public disclosure.

**IX. OTHER INFORMATION**

Specify below any other data or information you deem pertinent for the City's consideration in passing upon the approval of the proposed project or financing:

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**X. PROCESSING**

To facilitate the processing of the application, please attach the following items to the application.

1. Certified copies of applicant's financial audits for the past three (3) years.
2. Applicant's most recent annual or quarterly financial report.
3. Financial Statement, current to date, for each personal guarantor.
4. Pro forma statements for the first five (5) years of operation after issuance of Bonds, including revenue projections, operating expense projections and a debt amortization schedule.
5. Interim financial statements to date, for the current fiscal year.

## XI. APPLICANT'S AGREEMENT

In consideration for the City's acceptance, processing and consideration of this application, applicant agrees, represents and warrants that:

1. There is submitted herewith a non-refundable application fee of \$1,500 to reimburse the City for its cost of processing this application.
2. Any lease entered into between the City and the applicant or its assign will provide that in addition to paying the application fee, applicant will pay all expenses incurred by the City including but not limited to fees of Bond Counsel, the City Attorney and other professionals acting on behalf of the City incurred in regard to issuance of the bonds.
3. In the event the bonds are issued the applicant will pay to the City of Shawnee an origination fee to be used by the City exclusively for economic development activities, as follows:
  - a. Fee Payable at Closing.
    - 0.20% of the bond principal issued on the first \$20,000,000
    - 0.10% of the bond principal issued on amounts in excess of \$20,000,000
  - b. Additional Fee Payable at Closing and on the First and Second Anniversaries of Issuance Date. (Refunding bond issues will be exempt from this fee.)
    - \$5,000 on each of the three dates
  - c. Additional Annual Fee Payable on the First Anniversary Date and each anniversary date thereafter for the Life of the Issue.
    - 0.04% of the bond principal outstanding on the first \$20,000,000
    - 0.01% of the bond principal outstanding on amounts in excess of \$20,000,000

The City may agree that annual fees may be paid on a date coinciding with the principal payment date where that date is different than the anniversary date of the issuance.

Applications will be approved by the governing body for a period of one (1) year or for such time as is provided in any inducement resolution adopted by the governing body. Failure to proceed with the project or to issue bonds within the time provided in the inducement resolution will require the applicant to resubmit an application for consideration by the governing body.

Partial completion of this application is permitted, however, prior to the adoption of the bond ordinance, the remaining supplementary information may be required. Additional information may also be required by Bond Counsel and the Financial Advisor.

**XI. APPLICANT'S AGREEMENT**

(Continued)

It is understood and agreed the information required by Section IX or any other information will be disclosed to the financial team and may be disclosed to the public.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
DATE

RETURN FIVE (5) COPIES OF THE APPLICATION TO:

CAROL GONZALES, CITY MANAGER  
CITY OF SHAWNEE  
11110 JOHNSON DRIVE  
SHAWNEE, KANSAS 66203  
(913) 631-2500

With a \$\_\_\_\_\_ check for your application fee payable to "The City of Shawnee."