

**CITY OF SHAWNEE, KANSAS**

**REQUEST FOR QUALIFICATIONS  
AND  
PRICE PROPOSAL**

**FOR**

**DESIGN AND CONSTRUCTION  
OF  
SHAWNEE TOWN, 1929**

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**ADDENDUM NO. 1**

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This Addendum No. 1 consists of three ( 3 ) pages and includes the following additions and changes to the Request for Qualifications and Price Proposal for Design and Construction of Shawnee Town, 1929 dated February 3, 2010.

1. **PART A. – INTRODUCTION.** In section 3. Research and Construction Documents Completed to Date , delete the second paragraph in its entirety and substitute the following:

“The working relationship between the City and Greer Architecture has worked well and the City desires to have Greer Architecture complete the construction documents for the Hart Home, Market Shed, and Bender Barn. Subsequently, the City is requiring all Design-Builders to retain the services of Greer Architecture to complete the design and construction documents for the above structures.

Design-Builders have the option to retain Greer Architecture or another architect of their choosing to complete the design and construction documents for the remaining buildings in the farmstead and town.”

2. **PART B. – PROJECT SCOPE**

- a. Add the following to section 1. Farmstead and section 2. Town:

“ The City will retain the services of a museum consultant to prepare research reports for each structure or building. The Design-Builder will be required to review the reports and develop a design for each of the buildings based on information contained in the reports and input from City staff.”

- b. In section 3. Surveying delete the first sentence in the second bulleted item of work and substitute the following:

“Design-Builder shall locate and depict on the survey all existing utilities within the farmstead site and in the vicinity of the five (5) proposed town buildings in accordance with Subsurface Utility Engineering (SUE) Level B.”

- c. Add the following to section 7. Drainage Facilities:

“The Design-Builder will be able to rely on the hydrologic calculations previously completed by Shafer, Kline & Warren for design of the overflow swale.”

- d. In section 11. Permits and Plan Approvals make the following revisions:

- In the second paragraph after the words “Development Services Department” add “and Fire Marshall”.
- Add the following paragraph at the end of the section:

“City of Shawnee permit fees will be waived for the project. Design-Builder will be required to pay all applicable fees for county, state, or federal permits required for design and construction of the project. The project will not require site plan approval by the Planning Commission.”

### **3. PART E. – SCHEDULE**

Delete the current paragraph in its entirety and substitute the following:

“The City anticipates the notice to proceed for the project will be issued on approximately May 1, 2010. Assuming 60 calendar days to complete Phase 1 Services, City anticipates construction to start July 1, 2010 and desires, if possible, to have final completion of the facilities by December 31, 2010.”

### **4. PART G. - EVALUATION CRITERIA**

- a. Add the following paragraph to section 1. Qualifications:

“Since the City is requiring all Design-Build teams to retain Greer Architecture to complete the design and construction documents for the Hart Home, Market Shed, and Bender Barn, the same number of points will be awarded to each Design - Build team for Qualifications and Design-Build Projects for this element of work.”

- b. Make the following revisions in section 2. Price Proposal:
- In subsection a., after the words “staff-hours” add the words “and labor rates”.
  - In subsection a., add the following:  
 “ The scope of work, staff-hours, and labor rates for Greer Architecture shall be listed separately in the Phase 1 Scope of Services.”
  - In subsection d. (Overhead & Profit Fee) add “subcontractor mark-up”.

**5. PART H. – INSTRUCTIONS TO DESIGN-BUILDERS**

- a. Revise section 5 – Schedule as follows:

<u>Item</u>	<u>Date</u>
Final Request for Information or Clarifications	March 10, 2010 (Wednesday)
Issue Final Addendum	March 12, 2010 (Friday)
Submit Qualification Statements and Price Proposals	12:00 noon; March 19, 2010 (Friday)
Evaluate Qualification Statements	March 22 - 26, 2010
Interviews	March 30, 2010 (Tuesday)
Open Price Proposals and Select Design-Builder	March 31 – April 2, 2010
City Council Award	April 12, 2010 (Monday)

**ACKNOWLEDGEMENT.** Each Design-Builder shall acknowledge receipt of Addendum No. 1 in the space provided in the Price Proposal.

February 24, 2010